



Application Instructions

American Cancer Society Institutional Research Grant Pilot Project Program 2019

Open Date: March 15, 2019

Deadline: May 1, 2019

Abramson Cancer Center of the University of Pennsylvania

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The Abramson Cancer Center of the University of Pennsylvania will provide pilot funding to initiate promising new cancer research projects. Support for these pilot grants comes from an American Cancer Society Institutional Research Grant (ACS IRG). Projects that have relevance across multiple types of cancer are encouraged. Proposals that span basic, translational, clinical, or population science research are welcome. The objective of these grants is to facilitate the collection of preliminary data, which will enable the successful competition for national, peer-reviewed research grants.

- Three ACS IRG pilot grants will be awarded in the amount of \$30,000 each to junior faculty members (within six years of their initial faculty appointment) who do not currently have nationally peer-reviewed research project funding. All ACS IRG applicants must identify a mentor at the time the application is submitted and provide the mentor's NIH Biosketch and a brief statement describing the mentor's supervisory experience.

Covered costs include direct costs only, such as laboratory personnel costs (non-faculty), data management or research nursing support, laboratory supplies, animals, and small equipment; no travel or patient costs are allowed. Projects must have all necessary certifications before study activation.

Eligibility

- Junior-level faculty members (Assistant Professor or equivalent within six years of initial faculty appointment) who do not currently hold nationally peer-reviewed funding are eligible
- Citizens, non-citizen nationals, and permanent residents of the United States and its possessions or territories are eligible
- CHOP-based faculty members are eligible
- Non-faculty (e.g., residents, fellows, instructors) are not eligible
- Past recipients of an ACS IRG Pilot Project are not eligible

Funding Level

\$30,000 per project, direct costs only

Project Period

July 1, 2019 through June 30, 2020

Application Deadline

May 1, 2019

Preparation of Budgets

Awards are for DIRECT COSTS only.

Allowable expenditures include:

- Research supplies and animal maintenance
- Technical assistance
- Domestic travel when necessary to carry out the proposed research program
- Publication costs, including reprints
- Costs of computer time
- Special fees (pathology, photography, etc.)
- Stipends for graduate students and postdoctoral assistants if their role is to promote and sustain the project presented by the faculty member
- Equipment costing less than \$2,000; Special justification and permission is necessary for items exceeding this amount
- Registration fees at scientific meetings

Non-allowable expenditures include:

- Secretarial/administrative salaries
- Investigator/faculty salary support
- Tuition and fees including graduate and undergraduate
- Foreign travel (special consideration will be given for attendance at scientific meetings held in Canada)
- Honoraria and travel expenses for visiting lecturers
- Per diem charges for hospital beds
- Non-medical services to patients
- Construction, renovation, or maintenance of buildings/laboratories
- Purchasing and binding of periodicals and books
- Office and laboratory furniture
- Office equipment and supplies
- Rental of office or laboratory space
- Recruiting and relocation expenses
- Dues and membership fees in scientific societies

Submission Checklist

All applications must be submitted using the Application Forms. The application must include:

- Authorizing Signatures
- Statement of Compliance with ACS IRG Publication Acknowledgement Policy
- Eligibility Verification Form
- NIH Biographical Sketch
- Abstract of Proposed Research
- Description of Proposed Research
- Budget Form
- Mentor's NIH Biosketch and brief statement describing supervisory experience and willingness to serve as mentor

Formatting Guidelines

- Applicants must use the Application Form provided. *Application must be submitted as a single PDF file.*
- Use Arial 11 black font.
- Documents should be single-spaced, with ½ inch margins (all sides), and include page numbering.
- The Applicant's name should appear in the header of all application pages.
- All graphs, diagrams, tables, and charts must be included in the body of the application.
- There is a **5-page** limit for the section "Description of Research Proposed."
- The proposal should state expected practical, tangible outputs and outcomes.

The completed application must be submitted to the Abramson Cancer Center via an online application site:

- https://www.med.upenn.edu/apps/pgacc/users/sign_in (you must create a user account in order to log into the system)
- Please note that the online application interface contains an option for adding a Co-PI; this function is not applicable to this pilot program. Please leave blank.
- The online interface also requires a separate upload of your NIH Biosketch. Please upload it here *in addition* to including it in your application package.

Contact:

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